



**LAUREATE
ACADEMY**
LIBERTAS PER CULTUM

In-Year Application at Laureate Academy

Parents or guardians who would like to apply for a place at the Academy at any time other than primary to secondary transfer, will need to apply to their home Local Authority. If you are a resident of Hertfordshire, you should apply directly to the Hertfordshire County Council School Admissions Team.

To apply online:

1. Go to the Hertfordshire County Council website: www.hertfordshire.gov.uk/services/schools-and-education/school-admissions/in-year-admissions-change-schools-during-the-year/in-year-admissions-change-school-during-the-year.aspx
2. Click on the link **'Apply for a school place to start now'**

Once an application has been received by the School Admissions Team, it will be forwarded to Laureate Academy for a decision as to whether a place can be offered. If we are unable to offer a place, the child's name will be placed on a waiting list in accordance with the published admissions criteria. This can be found on our website: www.futureacademies.org.uk

If we are able to offer your child a place, we will contact you via the telephone number or email address that you provided on your application form.

For further information, please see the contact details below for the Hertfordshire County Council School Admissions Team:

Telephone: 0300 123 4043, 8am – 8pm, Monday to Friday and 9am – 4pm, Saturday

Website: www.hertfordshire.gov.uk/services/schools-and-education/schools-and-education.aspx

Email: transfer.admissions@hertfordshire.gov.uk

Laureate Academy

Warners End Road
Hemel Hempstead
HP1 3DW

Tel: 01442 404 333

Email: enquiries@laureateacademy.org.uk

Website: www.futureacademies.org