



LAUREATE  
ACADEMY  
LIBERTAS PER CULTUM



FUTURE  
ACADEMIES  
LIBERTAS PER CULTUM

# A Step-by-Step Guide

How to apply for a place at Laureate Academy



Year 7 Entry  
September 2019

# Contents

	<b>Page Number</b>
Welcome to our Academy	1
Important Dates	2
How to Apply	2
Outcome of your Application	3
Contacting the Hertfordshire County Council School Admission Team	4
Map of the Local Area	5

# Welcome to our Academy



Dear Parent/Carer,

We are ambitious for the success of all our students in the broadest sense possible, and we have the highest expectations and standards in all that we set out to achieve. Our students benefit from an inspiring and challenging curriculum, and we provide a first-rate level of academic and pastoral support. This ensures every student can access the curriculum and develop into happy, confident and articulate young adults. Students also broaden their horizons through our Raising Aspirations programme and extensive extracurricular provision. Together, these support our pupils in thriving academically and in developing passions and interests outside the classroom.

We are proud of the stimulating, supportive and calm environment in the Academy: an environment which brings the best out of our students.

Kind regards,

**Mr Matthew Singh**  
Principal

## Important Dates

### Wednesday 31<sup>st</sup> October 2019

Deadline for secondary applications to be submitted to the Local Authority.

### Friday 1<sup>st</sup> March 2019

National Offer Day.

## How to Apply

The easiest and quickest way to apply for a place at Laureate Academy is to complete the Hertfordshire online application form.

- Go to [www.hertfordshire.gov.uk/services/schools-and-education/school-admissions/secondary-and-upper-schools/secondary-and-upper-school-places.aspx](http://www.hertfordshire.gov.uk/services/schools-and-education/school-admissions/secondary-and-upper-schools/secondary-and-upper-school-places.aspx) and click on the link for [Apply for a secondary or upper school place](#).
- You can apply from any location with internet access, 24 hours a day, seven days a week, up until the closing date: **Wednesday 31<sup>st</sup> October 2019**.
- You can register your mobile phone number to receive reminder alerts.
- You will automatically receive a confirmation email once you submit your application with an application reference number.
- You are able to express a preference for up to six secondary schools, including schools outside Westminster. You must list them in order of preference. **You should write your first choice at the top of the list.** It is recommended that you state at least 3 choices.
- You are able to attach additional documents.

The application should not take any longer than 10 to 15 minutes to complete. Please remember to make a note of your username and password. If you need further assistance, please contact Hertfordshire School Admissions on 0300 123 4043.

If you would prefer to apply using a paper application form, you should request this from Hertfordshire County Council and return it to the address they provide.

## Outcome of your Application

- **National Offer Day is Friday 1<sup>st</sup> March 2019.**
- **Online applicants** will be sent an email on the evening of Friday 1<sup>st</sup> March 2019 with the outcome of their application. Once you have received this email, you can log onto the Hertfordshire County Council website to accept or decline your offer.
- **Postal applicants** will be notified of the outcome by first-class mail. Once you have received this letter, you will need to accept or decline your offer by following the instructions in the letter.

We hope you are successful and receive a place at  
**Laureate Academy**



# Contacting Hertfordshire School Admissions Team

## Hertfordshire County Council School Admissions Team:

### Address:

Hertfordshire County Council  
County Hall  
Pegs Lane  
Hertford  
SG13 8DN

### Telephone:

8am – 8pm, Monday to Friday  
9am – 4pm, Saturday  
0300 123 4043

### Email:

[transfer.admissions@hertfordshire.gov.uk](mailto:transfer.admissions@hertfordshire.gov.uk)

### Website:

[www.hertfordshire.gov.uk/services/schools-and-education/school-admissions/secondary-and-upper-schools/secondary-and-upper-school-places.aspx](http://www.hertfordshire.gov.uk/services/schools-and-education/school-admissions/secondary-and-upper-schools/secondary-and-upper-school-places.aspx)

# Map of the Local Area



## **Laureate Academy**

Warners End Road  
Hemel Hempstead  
HP1 3DW

**Telephone:** 01442 404 333

**Website:** [www.futureacademies.org](http://www.futureacademies.org)

**Email:** [enquiries@laureateacademy.org.uk](mailto:enquiries@laureateacademy.org.uk)

**Follow us on Twitter:** @AcademyLaureate

**Nearest Train Station:** Hemel Hempstead