

ART & TECHNOLOGY TECHNICIAN

Job Title:	Art & Technology Technician
Responsible to:	Head of Art and Technology
Hours:	37 hours a week
Contract	Term time, plus 5 days
Salary:	£15,896 - £16,765 (H3)

OVERVIEW

To assist all teaching staff in providing pupils at Laureate Academy with a relevant and effective Design & Technology and Art experience and ensure high levels of achievement.

PURPOSE

The role will comprise:

1. To assist Technology and Art teaching staff in developing appropriate resources for teaching and learning.
2. Under the direction of the Head of Department, ensure that all Health & safety requirements are met in all areas of the Technology and Art curriculum.

RESPONSIBILITIES

- To maintain and monitor consumables, materials and equipment in the D & T and Art department and raise relevant purchase requisitions online.
- To maintain displays in Art and Design and Technology departments, and to support Heads of Department in their management of displays in their areas.
- To support the development and delivery of Computer Aided Design & Manufacture in D&T.
- To prepare materials & equipment for practical lessons in both subject areas.
- To maintain machinery and equipment in accordance with Health & Safety requirements.
- Carry out weekly Health and Safety checks on all equipment and machinery in both areas and report any issues directly to the relevant subject leader.
- Assist CL in the production of Risk and COSSH assessments.
- To maintain and carry out weekly maintenance of all CAD/CAM equipment.
- To be proficient in the use of the range of CAM equipment and provide technical support during lesson time.
- To be proficient in a range of CAD software and provide technical support during lesson time.
- To provide technical support to staff during lesson time as required.
- Any other task as requested by the Principal

GENERAL

No job description can be entirely comprehensive and roles develop organically over time. The post holder will be expected to adapt and carry out such duties as may be required from time to time, on

the understanding that they will be within the individual's remit and capability, and consistent with the status and responsibilities of the role within the organisation.

Future Academies is committed to safeguarding and promoting the welfare of children and young people and expects all members of staff to share this commitment and hold this responsibility. To this end both an Enhanced Disclosure and Barring Service check and a Barred List check are required for this role.