



# **Laureate Academy**

## **Homework Policy**

Date approved: September 2018  
Date review: September 2019

**Start of Term**  
 Homework email sent out stating the support we offer in school and the importance of homework. With a clear expectation that if a pupil misses a lesson or is off school that they are still expected to complete it.

**Teacher sets homework:**

- ✓ Set straight after Do Now Activity
  - ✓ Must be set on SMH
- ✓ Must be accessible / differentiated
- ✓ Must be building on learnt content. Use of KOs at KS3.
- ✓ Due date must be at least one week after HW set

Student completes HW

Student fails to submit homework for the deadline

Parent/carer provides note to explain non-submission.

Teacher records submissions on SMH  
*(RAG-ing of HW to come in at a later date)*

Teacher records non-submissions on SMH

In extreme circumstances head of Key Stage should be contacted.

Teacher selects 'Homework 48' on SIMS under the 'Behaviour' tab and verbally informs the student that they have 48 hours/or the next lesson (whichever is furthest), to hand in the missing work.

**Everyday 15 minutes into Period 6**  
 Homework 48s collated and a groupcall text message is sent out to parents informing them their child has not submitted their homework and that they should check SMH for further details.  
 Any HW 48s set after this time will roll over to the following day.

Student seeks support if necessary and completes homework.

Student fails to submit homework for the extended deadline.

Monitor HW 48s and HW 60s

Teacher records submissions on SMH  
*(RAG-ing of HW to come in at a later date)*

Teacher selects 'Homework 60' on SIMS under the 'Behaviour' tab.

**Everyday 15 minutes into Period 6**  
 Homework 60s collated and a groupcall text message is sent out to parents informing them a 60 minute homework detention has been set for the following day; as their child has not submitted their homework after the extension given.  
 Any HW 60s set after this time will roll over.

Student sits one hour detention

Student completes HW

Student still does not submit homework

Teacher records submissions on SMH  
*(RAG-ing of HW to come in at a later date)*

KS3/4/5: Teacher does not chase. Repeat process for next homework if not submitted.

Refer to pastoral team  
 If homework is a whole school issue this can be used to form the basis of a PSP.

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